

CCPA BOARD MEETING MINUTES

January 28, 2023

Call to Order: The meeting was called to order at 12:00 pm by President Clayton.

Quorum: A quorum was established.

Officers Present: Rob Clayton (President), Michael Regier (Past President), Linda Shepherd (Treasurer), Karen Sheppard (CPA Representative), Louise Sawyer (Student Representative)

Members in Attendance: None.

Approval of Agenda: Approved by voice vote.

Approval of Minutes: Minutes from previous meeting were approved by voice vote.

Officers Reports

President: No report.

President-Elect: No report.

Past President: No report.

Secretary: No report.

Secretary-Elect: Vacant.

Treasurer: Dr. Shepherd provided a Treasurer Report which was approved and accepted. The report shows a balance of \$15,006.41. Deposits during the period totaled \$1,063.84 from new member fees. Expenses were reported for website service fees of \$225.00, Dr. Regier CPA membership fee reimbursement of \$395.00, Dr. Regier reimbursement of \$300 for payment to Jon Stephen for 2022 Installation Dinner entertainment and Dr. Regier CCPA membership fee reimbursement of \$85.00. Regier will pay back mistaken CCPA membership fee withdrawal.

Treasurer-Elect: Vacant.

CPA Representative: Dr. Sheppard reported that CPA continues to offer free Continuing Education. Some are on the weekends and during the week.

Contacted CPA's attorney about being able to do therapy in WA. No state agreement yet.

Committee Reports

LAN: Vacant.

Continuing Ed: No report.

CARE: Dr. Silva-Palacios reported that the monthly consultation group continues to meet.

Disaster Response: No report.

Ethics: Vacant.

Marketing/Publicity: Vacant.

Membership: Stacy Hutton reported 53 people have renewed, 2 New members. 8 who joined last year have not yet renewed. Of those who have been members for some time, 25 have not yet renewed. Some people probably have renewed online which we have not checked.

Willow wants her membership waived due to COVID illness.

Social/MDOs: Vacant.

Website: Vacant.

Newsletter: Vacant

Social Justice: No report.

Student Rep: No report.

New Business

Dr. Clayton reviewed CPA leadership tool kit. Roles and responsibilities were outlined as well as organizational mission. We must disclose conflict of interest. Listserve cannot be used to discuss fees.

Dr. Shepherd asked for information regarding filing CPA taxes, due May 15th.

We need an annual revenue report for CCPA.

We need a new annual budget.

Dr. Clayton raised the question about the future of our organization given the lack of interest in members filling board positions. Dr. Shepherd noted that it took the economy three years to recover after the 1918 pandemic. Offering hybrid virtual attendance to board members in the future was discussed.

We talked about who we might contact for leadership.

Dr. Clayton will contact Joel Schwartz, to see if he is interested in running for President-Elect. Wendy Meier has agreed to be nominated for Secretary. Dr. Shepherd agreed to be nominated for another term as treasurer.

Dr. Regier will send out another letter for nominations and will hold a vote for all nominees.

Continuing Business

None

Next Board Meeting

March 18, 2023 at 12 Noon

Home of Dr. Robert Clayton