

CCPA BOARD MEETING MINUTES

May 21, 2022

Call to Order: The meeting was called to order at 10:00 am by President Regier.

Quorum: A quorum was established.

Officers Present: Michael Regier (President), Ann Marie Donnelly (Past President), Linda Shepherd (Treasurer), Rob Clayton (Secretary and President Elect), and Karen Sheppard (CPA Representative).

Members in Attendance: Victor Silva-Palacios, CARE committee chair.

Approval of Agenda: Approved, as amended, by voice vote.

Approval of Minutes: Minutes from previous meeting were approved by voice vote.

Officers Reports

President: President Regier reported he attended the CPA leadership meeting by Zoom last month; he reported CPA will no longer be requiring chapters to provide an annual budget or program goals.

President-Elect: No report.

Past President: No report.

Secretary: No report.

Secretary-Elect: Vacant.

Treasurer: Dr. Shepherd provided a Treasurer Report via email prior to the meeting, which was approved and accepted. The report shows a balance of \$15,383.36. Deposits during the period totaled \$82.83. Expenses totaled \$591.25, with the bulk of that sum paid for webmaster services. The report was approved by motion of Clayton, second by Regier.

Treasurer-Elect: Vacant.

CPA Representative: Dr. Sheppard reported that CPA continues to offer free Continuing Education monthly.

Committee Reports

LAN: Vacant.

Continuing Ed: No report.

CARE: Dr. Silva-Palacios reported the CARE consultation/support group continues to meet. He expressed concern for the needs of early career clinicians and proposed holding pot-lucks to for these clinicians to bring them into the professional community. A discussion ensued and Dr. Silva-Palacios was encouraged to proceed with this activity.

Disaster Response: No report.

Ethics: Vacant.

Marketing/Publicity: Vacant.

Membership: Dr. Regier reported that Dr. Stacy Hutton has agreed to take on some of the tasks of the membership chair. Dr. Hutton's useful survey of the membership was discussed.

Social/MDOs: Vacant.

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Website: Vacant.

Newsletter: Vacant

Social Justice: No report.

Student Rep: No report.

New Business

- **Membership Survey Results:** Dr. Hutton's survey of the members needs from CCPA was discussed. Board members noted that the CCPA listserv continues to be the most widely valued benefit provided by the organization, and suggested this might be especially true in the context of the Covid-19 pandemic which limits availability of and motivation to participate in in-person events. CARE and general support of colleagues was the second most widely valued benefit provided.
- **Ballot to Membership for President Elect:** Dr. Donnelly agreed to send a ballot for the election of a President Elect.
- **Discussion of Membership Fees:** Partly in response to the concerns of Dr. Silva-Palacios about early-career clinicians, and partly in response to reduced expenses given limited activities during the Covid-19 pandemic, the Board discussed proposals for reducing or suspending membership fees for the coming year. The Board's consensus was that membership remains a good value for members, but that recruiting new members is a priority, and it was agreed that the Association would offer complimentary membership to new members. By subsequent email, Dr. Regier moved (second by Dr. Clayton) that the association offer Complimentary (or by donation) one year first-time Full or Associate membership in CCPA to qualified individuals. The motion carried unanimously.

Continuing Business

- **2022 Vacant Board Positions:** It was noted that the position of Secretary will become vacant should Dr. Clayton become President. Dr. Clayton agreed to continue as Secretary during the period he is President-Elect. A number of committee positions also are vacant.
- **Installation of 2022 Officers.** Dr. Clayton agreed to host an installation dinner in late August.
- **MDO's:** It was agreed that the board would continue to encourage informal gatherings of members as the uncertainty around Covid-19 continues.
- **Weekend CE Event:** Board members agreed to defer planning a large in-person event pending more information about members' willingness to gather.

Next meeting July 16 at noon.

Minutes submitted by Robert Clayton, Secretary